



Location: Jackson-Madison County Health Dept., Jackson, TN
Date: 19 August, 2020 (Zoom Meeting)
Time: 14:00

https://link.zixcentral.com/u/74937185/zGDP59uZ6hGDL_6D9e_1Kg?u=https%3A%2F%2Fwth.zoom.us%2Fj%2F7315416288

AGENDA

- **Welcome** – by James @ 1402
- **Read/Approve Previous Meeting Minutes** – motion to approve Nina, 2nd Chelsie, passed without opposition
- **Guests/Presenters**- Lee Blair from VUMC Children’s outreach
- **Announcements**- none
- **Financial Report & Budget Update**- new budget cycle has begun, working on contracts, 3 different grants:
 - 1) base grant \$250,000 with % to THA as fiduciary (\$8000) leaving \$242,000 operating capital with goal of 5/1/2020 spending;
 - 2) COVID Grant – all COVID related at around \$200,000;
 - 3) Ebola assessment money has now been reclassified and returned for PPE supplies at budget of \$222,584. James shared submitted budget proposal, some PO’s have already been cut and supplies ordered.
 - Mark W motion to approve, 2nd by , Sandy Wilkinson 2nd, approved without dissent
- **Old Business**
 - COVID-19 status/response update- enter your HRTS info daily, we will push out changes to reporting as we are made aware of them, report on numbers, trends seen, staffing, PPE supplies,
 - Josh reported today’s count of 170’s admitted, 40’s in unit, 20’s on Vent
 - Operational
 - State Coalition Update- advisory board been focused on COVID response, now adding business management of coalition and trying to have a positive influence on state guidance, calls are weekly via ZOOM, looking at coalition growth and autonomous sustainability with focus of all coalitions moving ahead with coordinated response. Our coalition region has the single largest COVID admitted number of patients in one hospital.
 - Insurance of equipment – trailers, equipment, generators, fuel trailer, events, travel, response. During research, we have not secured underwriter as we are not a business/organization such as 501, etc.
 - Non-profit organization- Discussion with region, federal partners (FEMA, ASPR), and state coalition committee, to remain autonomous and serve our state, to carry on projects and be self-sustainable in future, it is believed we should research becoming a 501c(3) with each coalition being an independent non-profit organization. Currently only southcentral is a

501c(3). Now 5 of us are looking at moving forward together to share and split cost of formation. James request motion to move forward on becoming 501c(3).

- Motion by Mark Walker to proceed as presented, 2nd by Chelsie, no discussion, passed without opposition.
- James will now move forward and report back on steps as they come up.
- State update (josh/wayne)- some movement on HRTS updates and answer of questions. State waition on contracts for grants to finalize and move over to THA, **30 Sept due of peds annex.**
- Projects
 - ReadyOp update- in states hands, had approved for \$35,000 for all coalition entities, Josh states project was approved on state side but no time on when they will start using that money to move forward
 - Backup Generators- new have arrived and complete PO, have been used to power COVID negative pressure system for entire hospital floors until hardline was completed.
 - Sat Phones - was approved to transition all hospitals to coalition satphone with by minute billing and included PTT function which does not come out of minutes package, Josh & Wayne have been out pre-planning this use, mounting, needs, etc. Included 15 phones, antennam hardwired in to each coalition hospital site with year of service for \$ 49,995. With \$12,060 yearly service fee for all. Reminder, the PTT function is totally free. Only charged for calls or texts. We will focus on the PTT function use with other as backup.
 - PPE- as earlier reported, we will use the designated funds for PPE, negative pressure systems, PAPRs, etc.
 - James made call for potential projects & needs to open coalition.
 - PAPR/PAPR parts.(terry) We have order some and ordered new units.
 - Please let us know as they come up so we can move it forward through approval process.
- Website – have working site up as beta test, in final stages of development, will be tied to coalition social medial accounts, demo site shown by james,
- Partner Meetings Reports
 - Dialysis/ Hospice/Home Health- we will need a new chair due to recent resignation of current chair due to acceptance of new job outside of this service line,
 - Mental Health- meetings are occurring, no action requested at this time.
 - LTAC/SNF/Assisted Living – meetings are occurring, no action requested at this time.
- Classes
 - CPI- books ordered from last year extra money and are in, let James know if/when you need the books & he'll get them to you.
- Exercises
 - Status and date updates-
 - **30 Sept – peds annex**
 - Document you current COVID response for use a SURGE event and COMMUNITY WIDE event. Have write ups and documentation ready and saved.

- Potential Projects
 - Call for projects- none requested from coalition members in attendance, please send to us as you have them.
- Committee Reports
 - Exercise Committee (Lori) - none
 - DeCon Committee (Lambert)- none
 - Communications Committee- none
- **New Business** – James two of the older Thompson/CAT generators (>5yr old) underwent regular PM inspection and require some service/repair for combined cost of \$13,000. Considered sustainment money. James recommends repairs to be made. Motion – J.Wood/Terry Tucker , 2nd Dave Brumley, no discussion, passed without dissent.
- **Open Floor** – none
- **Dismiss**- @ 1505
- **Next Meeting**- **3rd Wed @ 14:00 CST via Zoom**

Attendees @ 1402:

