



Location: Jackson-Madison County Health Dept., Jackson, TN
Date: 16 September, 2020 (Zoom Meeting)
Time: 14:00

https://link.zixcentral.com/u/74937185/zGDP59uZ6hGDL_6D9e_1Kg?u=https%3A%2F%2Fwth.zoom.us%2Fj%2F7315416288

AGENDA

- **Welcome –**
- **Read/Approve Previous Meeting Minutes –**
- **Guests/Presenters-**
- **Announcements-**
- **Financial Report & Budget Update-**
- **Old Business**
 - COVID-19 status/response update
 - Operational
 - State Coalition Update-
 - Insurance of equipment –
 - Non-profit organization-
 - State update (josh/wayne)-
 - Budget Update & Approval (James & Josh)-
 - Projects
 - Sat Phones -
 - PPE-
 - Website -
 - Partner Meetings Reports
 - Dialysis/ Hospice/Home Health-
 - Mental Health-
 - LTAC/SNF/Assisted Living –
 - Classes
 - CPI-
 - Exercises
 - Status and date updates-
 - Potential Projects
 - Call for projects
 - Committee Reports
 - Exercise Committee (Lori) -
 - DeCon Committee (Lambert)
 - Communications Committee-
- **New Business -**
- **Open Floor –**
- **Dismiss-**



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MINUTES

- **Welcome** – open & welcome by J.Fountain @ 14:05cst
- **Read/Approve Previous Meeting Minutes** – motion by chelsie, 2nd by sandi, no discussion, passed unopposed
- **Guests/Presenters**- none
- **Announcements**- none
- **Financial Report & Budget Update**- james is working with THA, confirming correct allocations, need new monies spent by 01 May 2021.
- **Old Business**
 - COVID-19 status/response update- seeing widespread treatment across all coalition partners, but general decline in those hospitalized and on vent. 107 regionally hospitalized. Seeing some school related clusters and LTC clusters but overall statewide downward trend.
 - Operational
 - State Coalition Update- not a lot of actionable report but in discussions on reporting issues, future plans on coordination of events/plans/projects/exercises.
 - Insurance of equipment – looking at THA coverage that is currently in place and what is covered and how it can be extended to more aspects of coalition activities. Opportunity has been finding an underwriter due to how we are organized currently
 - Non-profit organization- as approved to pursue last month alone with other state sister organizations, process and cost is currently being researched and options vetted. This should open door to more grants, fundraising, insurance options, paid staff, events, etc.
 - State update (josh/wayne)- no report
 - Budget Update & Approval (James & Josh)-
 - All in attendance Review of workplan (rev.8/21/20), mission & purpose documents with strategic plan outline. Discussion led by James. No questions. Typos found and will be corrected. Motion to accept after coalition review by Lyn T, 2nd by Chelsie. Approved & reviewed unopposed.
 - Proposed 2020-2021 Draft budget review and discussion led by James. Displayed to those in attendance with breakdown of each Line items. John Wright asked about coalition supporting a child restraint device for every Tennessee ambulance (98 total @ \$698 per unit). No other questions or discussion from those in attendance. Motion to approve by April and 2nd by Terry Tucker. Approved unopposed.
 - Projects
 - ReadyOP- being developed with state, info updates monthly.
 - Sat Phones - project as described in earlier july/aug minutes. Came in under budget. Equipment is in as well as yearly service access. Also has external antennae. Will be added

to communication tests. Will use less minutes with the new option of free PTT. Josh will deliver and look for upcoming training, instructions, and contact list for all area.

- PPE- being supplied under COVID & ebola monies.
- CECA Child Restraint Device Project-
- Website -
- Partner Meetings Reports (4th Tuesday in October)
 - Dialysis/ Hospice/Home Health-
 - Mental Health- 3rd wed in October zoom meeting
 - LTAC/SNF/Assisted Living – looking for new chair
 - EMS- EMS director association and communication meeting cancelled until 2021
- Classes
 - CPI- on hold, materials in stock.
- Exercises
 - Status and date updates-
 - peds surge annex due 12/31/20,
 - statewide peds surge exercise still required but waiting on federal direction,
 - infection disease annex being developed which may also help with exercise,
 - Burn annex push to FY2021.
 - ChemPak exercise still needed but postponed until covid resolves to safe level.
- Potential Projects
 - Call for projects
 - EMSC Child Restraint (John Wright)- needs to be submitted to committee who will review and forward to e-board for review. Then will come before full membership for review. John Wright will be POC on project request. May be multi-year project.
- Committee Reports
 - Exercise Committee (Lori) – no report
 - DeCon Committee (Lambert)- no report
 - Communications Committee- no report
- **New Business –**
 - CPI Instructor Gap- Hardin Have lost facility instructor, outside class has been found to get facility back capable. With our in-house on hold, James asks for funding for attendance & travel of those coalition facilities who need CPI instructor replacement asap. Motion by Evin Lax, 2nd by Brumley. Passed unopposed.
 - PPE/Ebola supply storage – Have need to source a more sustainable storage site and area to support sustainability of this equipment and its support. Also will need warehousing inventory tracking, lifting equipment, racks, and other support items. James will assemble quotes for potential items up to \$10,000 from ebola or COVID monies. . This is a long term cache that we will be managing for future. Decreases manpower and increases safety. James asks for approval to assemble quote up to \$10,000. No questions. No discussion. James will return with more info. No motion made.
 - Lighting Project – James asks for \$5,000 line item for lighting devices for tents, field hospitals, outdoor areas, support power disruptions as related to surge. He will assemble quotes and recommendations from e-board and this will be added to generator support and ambulance strike packages. Deployed as requested from cache. No motion. Team will investigate more.
- **Open Floor –** John Wright will send link to Peds Conference. TEMSEA virtual conf at www.tnemsea.com, Lee Blair has info on peds fundraiser.
- **Dismiss- @ 15:16cst**
- **NEXT MEETING: 10/21/2020 @ 14:00 CST**

Attendance @ 14:07

Participants (26)

Find a participant

- Jonathan Wood (Me)
- James Fountain (Host)
- Cheryl Yarbrow
- mmullikin
- 1731****061
- 1731****152
- Aaron Carl
- April Burleson
- Chelsie Denevan
- Chris Reeves
- David Brumley

Buttons: Mute, Unmute, Go Home, Go Back, More

Buttons: Invite, Unmute Me

Participants (26)

Find a participant

- Lee Blair
- Lori Brown
- Lyn Tisdale
- mmcdaniel
- Sandi Wilkinson
- sbaron
- smo0132
- sskinner
- ttucker
- Jessica Banks
- lparlow

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Buttons: Invite, Unmute Me, Merge to Meeting Window

Participants (26)

Find a participant

- David Brumley
- Evin Lax
- John Wright
- Josh Moore
- Julie Lovelace
- Lee Blair
- Lori Brown
- Lyn Tisdale
- mmcdaniel
- Sandi Wilkinson
- Chris Reeves

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