



Location: Zoom meeting

Date: 26 MAY 2021 (Zoom Meeting)

Time: 14:00

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MINUTES

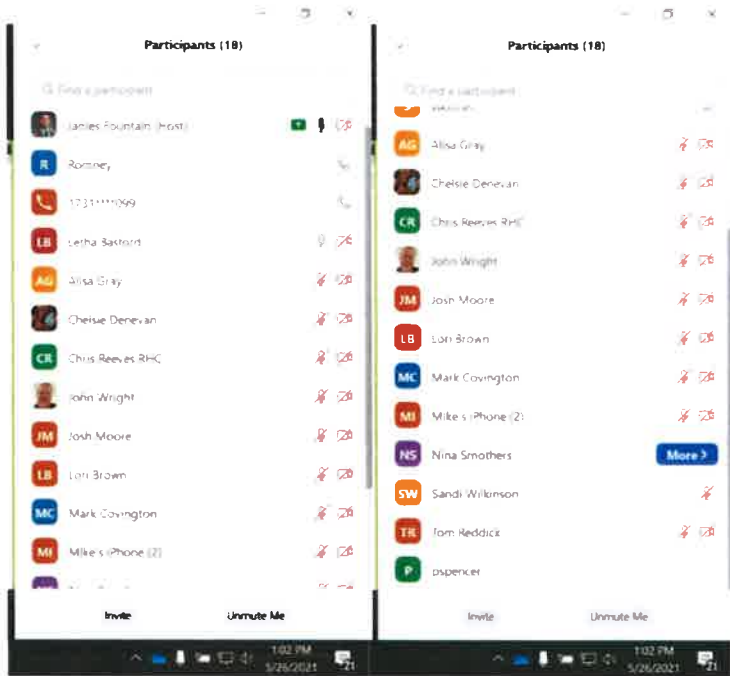
- **Call to Order & Welcome** – @ 1302 by James
- **Guests/Presenters-** Larry Sherwood with Obion Nursing Home
- **Announcements-** announced hospital coordinator for rural region is Chris Reeves
- **Read/Approve Previous Meeting Minutes-** james moves to approve, no discussion, accepted without opposition.
- **Financial Report & Budget Update** – ebola funds available, covid dollars available, HPP annual grant funds, need to have all funds appropriated by June 1st,
- **Old Business**
 - COVID-19 status/response update – vaccinations are readily available thru various outlets, numbers are down but seen small uptic in hospitalized recently,
 - Operational
 - State Coalition Update- call q2weeks, shared conf with TNEMAT coming in August, info to come soon,
 - Non-profit organization- 501c3 coming, file on july 1, 2021, need documents reviewed and approved that were emailed by james,
 - State update (chris/wayne)- no report
 - Budget Update & Approval (James & Josh)- push to June meeting with tentative budget to be proposed to membership for approval
 - Projects
 - PPE- continually sourcing and obtaining for local emergency stockpile at warehouse, have PAPRs, PAPR supplies, N95, gowns, gloxes, surgical masks , etc.,
 - ReadyOp- using to catalog all inventory and process requests, updating contacts for mass notifications,
 - CECA Child Restraint Project- john wright gave update,
 - PPE/Ebola storage facility- see above (remove from next agenda)
 - Portable HVAC units- approved and in finalization
 - RMCC Sat Phones- ordered but not arrived
 - Baptist Radio Upgrades- approved and work in process such as equip install locally, using area wide communications,
 - Partner Meetings Reports
 - Dialysis/ Hospice/Home Health- have seen increase in time to get placed with opportunities such as
 - Mental Health- ryan gave report, no new news to send
 - LTAC/SNF/Assisted Living – chris gave update, no new news, looking for replacement caucus chair,
 - EMS- updated on R7 is cage, R8 is duck
 - Committee Reports

- Exercise Committee (Lori) – have Tabletop coming soon, will start planning on that soon,
 - DeCon Committee (Lambert)- no report
 - Communications Committee- looking at tests, improvement between facilities during service loss, redundant lines, rosters being built, satphones on way,
 - EMS- see above from J Wood
 - Exercises (Josh, Wayne, James)
 - Status and date updates
 - Peds surge annex- contracted to finished in near future
 - Statewide peds surge exercise- due June 30th, will be tabletop
 - Infectious disease annex- chose to do this year, reviewed, and completed, final draft is being completed, approval request coming
 - Burn Annex- will be completed by newstad.
 - All Annex and plans being worked on by R. Newsad.
 - Classes / Conferences- EMAT in August, NHCC in Nov/Dec, no word on LEPC, no word on TEPS,
 - Potential Projects
 - *Generators, fuel trailers, hygiene trailers, portable mortuary, more trailers, increased work with EMS strike teams, neg pressure units,*
- **New Business –**
 - Articles of incorporation- James displayed, reviewed, explained, and discussed to membership in attendance, no comments in discussion period, request for membership to adopt, Nina motion to adopt, Cindy 2nd, passed with no opposition.
 - Conflict of Interest Policy - James displayed, reviewed, explained, method to disclosure, election processes, who is covered under document, coverage depth and breadth, and discussed to membership in attendance, no discussion during open discussion time, James asked for motion to adopt, motion by Dave Brumley, 2nd by Paul Spencer, passed with no opposition.
 - By Law Update Suggestions- AOI's trump bylaws as a non-profit, were first passed in June 2016, James displayed, reviewed, explained, and discussed to membership in attendance, mission was added, verbiage corrections, clarified meeting schedules, Exec Council section added referring to scope, duties, and activities, cleaned up quorum language for meetings, executive officers duties, process of bylaw amendments/vote/ballot updated, we will change to calendar year from fiscal year, date of annual business meeting added & will be 3q to 2 yr term,
 - Opened for comments and discussions with none heard, motion to approve by Nina, 2nd by Chesley D, no other questions/comments, passed with no opposition.
 - **Open Floor –** in June will need to discuss potential locations to meet, discuss return to in person meetings,
 - **Dismiss -** @ 1415 motion by Nina, 2nd Paul, passed.

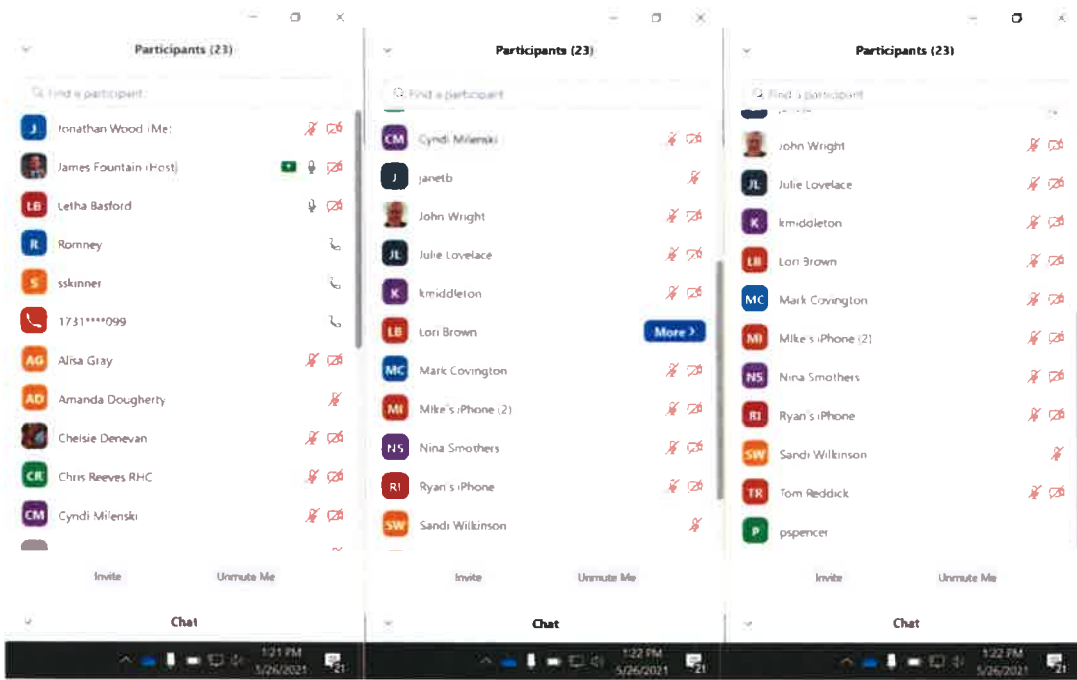
● **Next meeting is 16 JUNE 2021 at 1400 will remain a Zoom meeting**

Attendance:

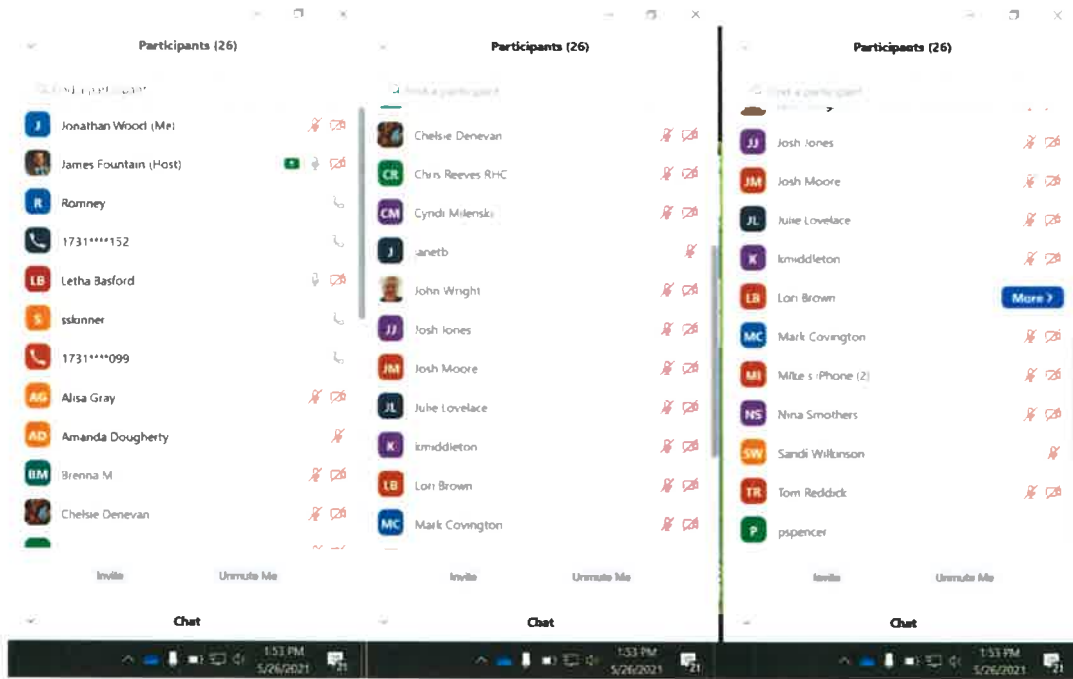
Suzie McWherter



@ 1302



@ 1322



@ 1354